

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, MARCH 25, 2015 AT THE TOWN OF ONOWAY COUNCIL CHAMBERS COMMENCING AT 9:32 A.M.

PRESENT: Council: Mayor Sandra Benford  
 Deputy Mayor Garth Ward  
 Deputy Mayor Brian Johnson

Administration: Wendy Wildman, CAO  
 Heather Luhtala, Assistant CAO

Appointments: Dwight Moskalyk, LUB Consultant – 11:46 a.m.

Public: 0

	Motion #	
<b>1.</b>		<b>CALL TO ORDER</b> Mayor Benford called the meeting to order at 9:32 a.m.
<b>2.</b>	22-15 (Agenda)	<b>AGENDA</b> <b>MOTION</b> by Deputy Mayor Johnson that the March 25, 2015 agenda be approved with the following addition:  Under Business: 6 h) LILSA request for funding  <b>CARRIED</b>
<b>3.</b>	23-15 (Minutes-Regular Meeting)	<b>MINUTES – REGULAR MEETING</b> <b>MOTION</b> by Deputy Mayor Ward that the minutes of the January 21, 2015 Regular Council Meeting be approved as presented.  <b>CARRIED</b>
<b>4.</b>		<b>APPOINTMENTS</b> LUB Consultant met with Council after the meeting adjourned to review the draft Land Use Bylaw.
<b>5.</b>		<b>BYLAWS</b> None
<b>6.</b>	24-15 (LSA County Fire Suppression Agreement)	<b>BUSINESS</b> a) <u>LSAC Fire Suppression Agreement – The County has requested this agreement be signed as soon as possible, at this time there are some unanswered questions and irregularities with the contract that need to be dealt with.</u> <b>MOTION</b> by Mayor Benford that Council accept the LSAC Fire Suppression Agreement for information and table a decision to a future Council meeting further to Administration providing information in regards to the current agreement in place.  <b>CARRIED</b>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, MARCH 25, 2015 AT THE TOWN OF ONOWAY COUNCIL CHAMBERS COMMENCING AT 9:32 A.M.

	<p>25-15 (North West Fire Rescue)</p>	<p>b) <u>NWFR – the local private service provider North West Fire Rescue and Training has provided an update on progress made in negotiating a new and improved model for fire and rescue services for local municipalities. The letter invites the Summer Village to consider NWFR as a future provider.</u>  <b>MOTION</b> by Deputy Mayor Ward that North West Fire Rescue be invited to make a presentation to Council at the next regular Council meeting scheduled for May 6, 2015.  <p style="text-align: right;"><b>CARRIED</b></p> </p>
	<p>26-15 (Development Officer Agreement)</p>	<p>c) <u>Development Officer – the revised Development Officer contract was brought to the last Council meeting. The contract has been revised to one year from five years. The monthly retainer is \$300.00.</u>  <b>MOTION</b> by Deputy Mayor Ward that Council approve the Development Officer contact with Karen Kormos for a term of one year retroactive to January 1<sup>st</sup>, 2015 at a monthly retainer of \$300.00 and authorize execution of same.  <p style="text-align: right;"><b>CARRIED</b></p> </p>
	<p>27-15 (Mayor’s Caucus)</p>	<p>d) <u>Mayor’s Caucus 2015 – this year’s event was held in Edmonton on March 11, 12 and 13. Mayor Benford attended and her attendance needs to be ratified by Council</u>  <b>MOTION</b> by Deputy Mayor Ward that approval of Mayor Benford’s attendance to the Mayor’s Caucus in Edmonton on March 11, 12 and 13, 2015 be ratified.  <p style="text-align: right;"><b>CARRIED</b></p> </p>
	<p>28-15 (FRIAA – Wildfire Mitigation)</p>	<p>e) <u>FRIAA – THE Wildfire Mitigation Strategy for South View is attached for review this item was presented at last Council meeting and was requested to be brought back to today’s meeting for further discussion. Ryan Archibald, consultant, would like to make a presentation to Council</u>  <b>MOTION</b> by Deputy Mayor Johnson that Administration invite the Summer Village of Yellowstone and Ryan Archibald, Fire Smart Consultant, to attend a joint Fire Smart presentation to be held in the Town of Onoway Council Chambers at date and time mutually agreeable to all parties.  <p style="text-align: right;"><b>CARRIED</b></p> </p>
	<p>29-15 (Draft Budget 2015)</p>	<p>f) <u>Draft Budget 2015 – during the meeting, a revised version of the Draft 2015 Operating Budget will be circulate for review</u>  <b>MOTION</b> by Deputy Mayor Johnson that the revised draft 2015 budget be accepted with the addition of LILSA donation (\$750) &amp; large bin cleanup costs (\$3,000).  <p style="text-align: right;"><b>CARRIED</b></p> </p>
	<p>30-15 (MLA Lunch Budget)</p>	<p>g) <u>MLA VanderBurg’s email invite to March 27 budget luncheon in Mayerthorpe</u>  <b>MOTION</b> by Deputy Mayor Ward that Mayor Benford and Administration be authorized to attend MLA VanderBurg’s March 27, 2015 budget luncheon in Mayerthorpe.  <p style="text-align: right;"><b>CARRIED</b></p> </p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, MARCH 25, 2015 AT THE TOWN OF ONOWAY COUNCIL CHAMBERS COMMENCING AT 9:32 A.M.

	31-15 (LILSA Request for Fundign)	<p><u>h) LILSA request for funding – LILSA is requesting a financial contribution from the Summer Village in the amount of \$750 to assist in the costs of the 2015 educational series presentations, advertising items, banners, hall rentals , food costs, watershed model, canopy for outdoor booths for Snomo Days and Polynesian Days at Alberta Beach and honorariums for guest speakers.</u>  <b>MOTION</b> by Deputy Mayor Ward that the Summer Village of South View provide a one-time financial contribution in the amount of \$750.00 to LILSA to assist in the costs of their 2015 educational series presentations, advertising items, banners, hall rentals , food costs, watershed model, canopy for outdoor booths for Snomo Days and Polynesian Days at Alberta Beach and honorariums for guest speakers.</p> <p style="text-align: right;"><b>CARRIED</b></p>
7.	<p>32-15 (Accounts Payable)</p> <p>33-15 (Income/Expense Statements)</p> <p>34-15 (Bank Reconciliation)</p>	<p><b>FINANCIAL</b></p> <p><u>a) Accounts Payable – Cheques #642 to #659 totaling \$56,511.78 for December 2014 and Cheques #660 to #668 totaling \$3,924.99 for January 2015 (including automatic withdrawals)</u>  <b>MOTION</b> by Deputy Mayor Ward that Council accept for information Accounts Payable Cheques #642 to #659 totaling \$56,511.78 for December 2014 and Cheques #660 to #668 totaling \$3,924.99 for January 2015 (including automatic withdrawals).</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><u>b) Income and Expense Statements – as at December 31, 2014 and January 31, 2015</u>  <b>MOTION</b> by Deputy Mayor Ward that Council accept for information the Income and Expense Statements as at December 31, 2014 and January 31, 2015.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><u>c) Bank Reconciliations – as at December 31, 2014 and January 31, 2015</u>  <b>MOTION</b> by Deputy Mayor Ward that Council accept for information the Bank Reconciliation as at December 31, 2014 and January 31, 2015.</p> <p style="text-align: right;"><b>CARRIED</b></p>
8.		<p><b>COUNCIL REPORTS</b></p> <p><u>Mayor Benford:</u></p> <ul style="list-style-type: none"> <li>-Red Fox population in the Summer Village – Summer Village to provide a letter authorizing Mayor Benford on behalf of the Summer Village of South View to be authorized to obtain a damage control license to have the foxes removed</li> <li>-Border Paving – confirmed project</li> <li>-Administration to send welcome package information to Mayor Benford to review</li> <li>-The Waste Commission will be doing some analyzing of municipal waste to determine recycling levels amongst municipalities</li> <li>-Reported on the Mayor’s Caucus meetings – administration to get information on where the presentation are on-line and send a letter to AUMA in regards to the new structure of the sessions (not happy with new format)</li> </ul>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, MARCH 25, 2015 AT THE TOWN OF ONOWAY COUNCIL CHAMBERS COMMENCING AT 9:32 A.M.

	<p>35-15 (ASVA Boat Mooring Forum)</p> <p>36-15 (Council Reports)</p>	<p><u>Deputy Mayor Ward:</u> -Council to set up a meeting with Development Officer to tour the properties in the Summer Village -Will be attending the Boat Mooring meeting</p> <p><u>ASVA Boat Mooring Forum – Tuesday, April 14, 2015 in Edmonton</u> <b>MOTION</b> by Mayor Benford that Deputy Mayor Ward be authorized to attend the ASVA Boat Mooring meeting on Tuesday, April 14, 2015 at the Executive Royal Inn in Edmonton from 10:00 a.m. to 2:30 p.m. – cost is \$20.00. <b>CARRIED</b></p> <p><u>Deputy Mayor Johnson</u> -CPO/Animal Control update -Snow Removal Update -CAO Evaluation – CAO to print a hard copy -Garbage Collection/Large Bin Cleanup discussion</p> <p><u>Council Reports</u> <b>MOTION</b> by Deputy Mayor Ward that Council accept for information the verbal Council reports as presented. <b>CARRIED</b></p>
<p>9.</p>	<p>37-15 (CAO Report)</p>	<p><b>ADMINISTRATION REPORT</b> <u>CAO Report</u> -attended meeting regarding FCSS board structure (FCSS grant ideas, shredding of documents, removal of fire hazardous material, rural address signage) -update on Emergency Management Plans and use of grant funds vs. online templates</p> <p><u>CAO Report</u> <b>MOTION</b> by Deputy Mayor Ward that Council accept for information the verbal CAO report as presented. <b>CARRIED</b></p>
<p>10.</p>	<p>38-15 (Information &amp; Correspondence)</p>	<p><b>INFORMATION AND CORRESPONDENCE</b> <b>MOTION</b> by Deputy Mayor Ward that the following information and correspondence be accepted: a) YRL – March 2015 Yellowhead Regional Library Board update b) AUMA – February 26, 2015 edition of AUMA Board News c) LSAC FCSS – attached are letters from LSAC to Alberta Beach, SVLSACE, and the Town of Onoway inviting the referenced municipality’s administrations to join in a preliminary meeting to discuss the transition of the regional FCSS board system into a single board system d) Gov’t of Alberta, Municipal Affairs – attached is a February 26<sup>th</sup>, 2015 letter updating Council on the Small Communities Fund (SCF) for communities under 100,000 in population. Application are now being accepted for review</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, MARCH 25, 2015 AT THE TOWN OF ONOWAY COUNCIL CHAMBERS COMMENCING AT 9:32 A.M.

		<p>e) Gov't of Alberta, Internal Relations – attached is a February 23<sup>rd</sup>, 2015 letter updating Council and Administration on the launch of a revised formal complaint process for public procurements</p> <p>f) Gov't of Alberta, Municipal Affairs – February 9, 2015 letter informing administration that the management of the Federal Gas Tax Fund (GTF) has been transferred from the Ministry of Transportation to the Ministry of Municipal Affairs and related deadlines for filings</p> <p>g) Gov't of Alberta, Environment and Sustainable Resource Dev. – January 7<sup>th</sup>, 2015 letter to Project Manager Dwight Moskalyk confirming that the boat launch replacement application has been received and is under review</p> <p>h) Border Paving – February 11, 2015 email updating Council on the tentative work schedule for the Oscar Wikstrom Drive asphalt overlay project</p> <p>i) Fortis – January 26, 2015 letter updating the status of the project to install a new street light at site id 0040001224237 in South View to “complete”</p> <p>j) Gov't of Alberta – Statement of Deposit for \$731.00 representing 1<sup>st</sup> Quarter 2015 FCSS Payment</p> <p>k) LSAC – Notice of Open House and Public Hearing for Municipal Dev. Bylaw #23-2014 and Land Use Bylaw #24-2014, which were held on 11<sup>th</sup>, 18<sup>th</sup> of February 2015 (Open House) and on March 11, 2015 (Public Hearing)</p> <p>l) FCSS – Certificate confirming the Summer Village of South View as a member in good standing with the FCSS Association of Alberta</p> <p>m) ASVA – January 22, 2015 letter updating Council on the recent developments related to the work of the ASVA and confirming the address to send the 2015 membership dues to</p> <p>n) MSI-C – March 2015 Breakdown of additional MSI allocations for South View and other local municipalities, as announced earlier this year.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>CAO handed out the CPO Reports August 1, 2014 to January 31, 2015.</p>
<b>11.</b>		<b>IN CAMERA SESSION</b>
<b>12.</b>	39-15 (Next Meeting)	<p><b>NEXT MEETING</b>  <u>Regular Council Meeting</u>  <b>MOTION</b> by Mayor Benford that the next Regular Council Meeting be scheduled for Wednesday, May 6, 2015 at 9:30 a.m. at the Town of Onoway Council Chambers.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>13.</b>		<p><b>ADJOURNMENT</b>  Mayor Benford declared the meeting adjourned at 11:45 a.m.</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, MARCH 25, 2015 AT THE TOWN OF ONOWAY COUNCIL CHAMBERS COMMENCING AT 9:32 A.M.

---

Mayor

---

CAO

Upcoming Meetings:

- May 6, 2015 - Regular Council Meeting – 9:30 a.m. – Town of Onoway Council Chamber
- June 6, 2015 SVLSACE
- November 7, 2015 SVLSACE