

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, JANUARY 16TH, 2013, AT WILDWILLOW ENTERPRISES OFFICE COMMENCING AT 10:00 A.M.

PRESENT: Council: Mayor Sandra Benford  
Deputy Mayor Garth Ward  
Deputy Mayor Harold Williams – Via Teleconference

Administration: Wendy Wildman, CAO - CAO  
Heather Luhtala, Assistant CAO  
Dwight Moskalyk, Economic Advisor

Appointments: None

Public: 0

	Motion #	
1.		<b>CALL TO ORDER</b> Mayor Benford called the meeting to order at 10:00 a.m.
2.	001-13 (Agenda)	<b>AGENDA</b> <b>MOTION</b> by Deputy Mayor Ward that the January 16, 2013 agenda be approved with the following:  Deletion: Business 6a) 2013 Mayors Caucus Meeting – Wednesday, February 13, 2013 in Edmonton, and then MLA Breakfast is Thursday morning  Additions: Business 6a) 2013 Interim Operating Budget 6e) Snow Removal Discussion 6f) Election Updates  <b>CARRIED</b>
3.	002-13 (Minutes-Regular Meeting)	<b>MINUTES – REGULAR MEETING</b> <b>MOTION</b> by Deputy Mayor Ward that the minutes of the November 21, 2012 Regular Council Meeting be approved as presented.  <b>CARRIED</b>
4.		<b>APPOINTMENTS</b> None
5.		<b>BYLAWS</b> None
6.		<b>BUSINESS</b>

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	<p>003-13 (2013 Interim Operating Budget)</p>	<p><u>a) 2013 Interim Operating Budget</u>  <b>MOTION</b> by Deputy Mayor Ward that Council approve a 2013 Interim Operating Budget at ½ of the 2012 approved operating budget, and that this interim operating budget cease to have any effect once the 2013 operating budget is approved.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p>004-13 (Annual Municipal Law Seminar)</p>	<p><u>b) Reynolds Mirth Richards and Farmer – 2013 Annual Municipal Law Seminar scheduled for Friday, February 22, 2013 at the Edmonton Petroleum Club – no cost to attend</u>  <b>MOTION</b> by Deputy Mayor Ward that Council authorize administration to attend the Reynolds Mirth Richards and Farmer 2013 Annual Municipal Law Seminar scheduled for Friday, February 22, 2013 at the Edmonton Petroleum Club.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p>005-13 (Yellowhead Regional Library Member Survey)</p>	<p><u>c) Yellowhead Regional Library – December 18, 2012 letter and member satisfaction survey to be reviewed</u>  <b>MOTION</b> by Deputy Mayor Ward that Council ratify approval of the Yellowhead Regional Library 2012 member satisfaction survey submitted by Mayor Benford.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p>006-13 (Border Paving Ltd. – 2012 Road Project Holdback)</p>	<p><u>d) Border Paving Ltd. – discussion on 2012 project and 10% holdback</u>  <b>MOTION</b> by Deputy Mayor Williams that in consideration of the discussion between the contractor and Mayor Benford to complete any roadwork deficiencies in 2013, Council authorizes administration to release the 10% holdback for the 2012 Road Project in the amount of \$8,890.54 to Border Paving Ltd.</p> <p style="text-align: right;"><b>CARRIED</b></p>
		<p><u>e) Snow Removal Discussion</u>          -discussion took place on snow removal and windrows          Administration to advise snow clearing contractor that windrows are to be cleared for vehicles at those properties that appear to have permanent residents. Should a property be missed, residents are to contact Mayor Benford to be put on a windrow removal list. This information is also to be posted on the Summer Village website.</p>
		<p><u>f) Election Updates</u>          -Administration is in the process of obtaining further information from Municipal Affairs on the identification process and requirements for voters and whether or not a bylaw will be required under the new legislation. Once this information is confirmed, first reading of a bylaw may have to be done prior to the next scheduled Council meeting.</p>

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7.	<p>007-13 (Accounts Payable)</p> <p>008-13 (Income/Expense Statements)</p> <p>009-13 (Bank Reconciliations)</p> <p>010-13 (Grant Report)</p>	<p><b>FINANCIAL</b></p> <p><u>a) Accounts Payable – Cheques #302 to #320 totaling \$96,964.35 for October 2012 (including automatic debits) and Cheques #321 to #331 totaling \$3,383.43 for November 2012 (including automatic debits)</u>  <b>MOTION</b> by Deputy Mayor Ward to accept for information Accounts Payable cheque listing #302 to #320 totaling \$96,964.35 for October 2012 (including automatic debits) and cheque listing #321 to #331 totaling \$3,383.43 for November 2012 (including automatic debits).  <p style="text-align: right;"><b>CARRIED</b></p> <p><u>b) Income and Expense Statements – as at October 31, 2012 and November 30, 2012</u>  <b>MOTION</b> by Deputy Mayor Ward that Council accept for information the Income and Expense Statements as at October 31, 2012 and November 30, 2012.  <p style="text-align: right;"><b>CARRIED</b></p> <p><u>c) Bank Reconciliations – as at October 31, 2012 and November 30, 2012</u>  <b>MOTION</b> by Deputy Mayor Ward that Council accept for information the Bank Reconciliations as at October 31, 2012 and November 30, 2012.  <p style="text-align: right;"><b>CARRIED</b></p> <p><u>d) Grant Report – updated January 14, 2013</u>  <b>MOTION</b> by Deputy Mayor Ward to accept for information the grant report updated January 14, 2013 as presented.  <p style="text-align: right;"><b>CARRIED</b></p> </p></p></p></p>
8.	<p>011-13 (Council Reports)</p>	<p><b>COUNCIL REPORTS</b></p> <p><u>Mayor Benford:</u>          -requested Deputy Mayor Ward attend the FCSS Meeting on Monday, January 21, 2013 at 5:30 in Darwell at the Centennial Hall in her absence          -Will be attending the Mayors Caucus Meeting in February</p> <p><u>Deputy Mayor Ward:</u>          -reported that there is a boat hoist that has been left on the lakefront (will note who it belongs to in the spring)          -reported that preventative maintenance needs to be done on the roads. Administration to request the County clear the snow to the pavement when they are in the summer village grading the main road          -reported that Scheffer Andrew had contacted him in regards to the drainage item</p> <p><u>Deputy Mayor Williams:</u>          -reported that the seasonal road closure signs have been put up</p> <p><u>Council Reports</u>  <b>MOTION</b> by Deputy Mayor Ward that Council accept for information the verbal Council reports as presented.  <p style="text-align: right;"><b>CARRIED</b></p> </p>

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9.	012-13 (CAO Report)	<p><u>CAO Report</u>            -Reviewed the Action Pending List updated January 14, 2013; will be updated accordingly            -Penalty/Reminder notices were sent out to tax accounts in arrears            -South View is on Fortis' list for tree removal for 2013            -Will have a draft budget prepared for next meeting</p> <p><u>CAO Report</u>  <b>MOTION</b> by Deputy Mayor Ward that Council accept for information the verbal CAO report as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Deputy Mayor Williams exited the meeting via teleconference at 11:02 a.m.</p>
10.	013-13 (Information & Correspondence)	<p><b>INFORMATION AND CORRESPONDENCE</b>  <b>MOTION</b> by Deputy Mayor Ward that the following information and correspondence be accepted:</p> <ol style="list-style-type: none"> <li>a. Lac Ste. Anne County – January 2, 2013 email on new Fire Chief Allan Weiss</li> <li>b. Alberta Fire Chiefs Association – January 4<sup>th</sup>, 2013 letter on their magazine</li> <li>c. Government of Alberta – January direct deposit of \$731.00 for first quarter 2013 FCSS</li> <li>d. AUMA – December 14, 2012 letter on new 2012 electric Franchise Agreement Template</li> <li>e. AISO – December 20, 2012 letter on long-term transmission system planning</li> <li>f. AB. Human Services – November 30, 2012 letter on applications for board members to Child and Family services authorities</li> <li>g. House of Commons – November 13, 2012 letter on private members bill (M-400)</li> </ol> <p style="text-align: right;"><b>CARRIED</b></p>
11.		<p><b>IN CAMERA SESSION</b>            None</p>
12.	014-13 (Next Regular Meeting)	<p><b>NEXT MEETING</b>  <u>Regular Council Meetings</u>  <b>MOTION</b> by Mayor Benford that the next Regular Council Meeting be scheduled for Wednesday, February 20, 2013 at 10:00 a.m. at the Wildwillow Administration Office.</p> <p style="text-align: right;"><b>CARRIED</b></p>
13.		<p><b>ADJOURNMENT</b>            Mayor Benford declared the meeting adjourned at 11:13 a.m.</p>

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Mayor

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CAO

**Upcoming Meetings:**

Wednesday, February 20, 2013 - Regular Council Meeting – 10:00 a.m. – Admin Office

Saturday, March 16, 2013 – SVLSACE - 9:00 a.m. – Host West Cove